



Hair & Beauty

Welcome



# Our Story

Inspiring Training Academy are hair & beauty specialists who partner with the Mullum Cluster



## Staff members

Robyn Bartley - Beauty Specialist  
Remedial Massage

Natalie Stevens - Beauty Therapist  
Worked in the Spa Industry and has  
been a beauty therapist for 20 years

Brodie Kleesh - Hairdresser  
Industry expert who is working in a high  
end salon



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# Why Choose us?

## **SHB20216**

### **Certificate II in Salon Assistant**

Learning client meeting & Greeting, How to communicate professionally with clients, Taking financial transactions, hair washing skills, blow waving & braiding.

Everything you need to know to assist in a hair salon tomorrow

## **SHB20121**

### **Certificate II in Retail Cosmetics**

Beauty industry entry level, client consultation, client communication, learning about the back end of the beauty industry eg. researching new beauty trends, makeup, photography makeup and creative makeup.

How to become a makeup artist and own your own business

## **SHB30121**

### **Certificate III in Beauty Services**

2nd year of your course whether you have done hair or beauty as your first year. In your 2nd year you learn the skills of - waxing, manicures, pedicures, spray tanning, Lash tinting, lash lifts & eyelash extensions.

Work in the beauty industry or work from home with all these skills

# Arrival times



## Hair Assistant

Morning class 8.30 AM - 1.00PM

Afternoon 12.00PM - 4.30PM

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## Retail Cosmetics

12.00PM - 4.30PM



## Beauty Services

9.00AM - 4.00PM

Please notify your workplaces, sports clubs ect. that you will be in class until 4.30pm and a parent or guardian must sign you out if you need to leave early



## Attendance

Coming to class each week is essential  
Should you be unwell, late or have a  
family holiday organised please contact  
your trainer well in advance & missed  
classes need to be made up by  
appointment with your trainer





# Learning

- ✦ Power points
- ✦ Work books
- ✦ In class practical



# Assessments

Each unit must have a minimum of 2 forms of assessment

- ✦ Direct trainer observations
- ✦ Assignments/Case study
- ✦ Written knowledge questions



# Salon Placement

## **Benefit**

Gives you the opportunity to work and get a head start in the industry you are learning, earn money and gain great skills to become the best in your chosen industry.

Working on paying clients is an essential part of your course and learning experience, now is the perfect time to get your resumes prepared and apply to your favorite salon.

# Respect

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- **Respect for all**
- **Integrity**
- **Inclusion**
- **Responsibility**
- **Persistance**



The Hair & Beauty Training package insist that students **MUST** work on differing clients, differing body shapes, differing face shapes, differing hair. You will need to work outside of your comfort zone and work on class members you may not know well, take this as a positive experience and an opportunity to get to know others.





# Classroom rules

- Mobile phones - Leave them in your bag
- Maintain high salon hygiene
- No smoking - especially in Inspiring uniform
- Teamwork with respectful communication
- Bullying is zero tolerance - immediate expulsion
- Everyone is on their own learning journey - Respect that !

**Inspiring Management**



# Uniforms

**Inspiring T** - Shirt - \$50

**Black pants** - No jeans, no leggings, no sports pants, if you would wear it to your workplace it is acceptable

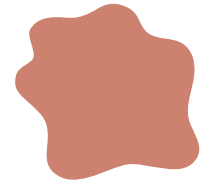
**Black Flat Closed Toe Shoes** -Required for health and safety reasons within the industry.

**Hair** - Up and off your face, once again this is a health & safety requirement of the industry

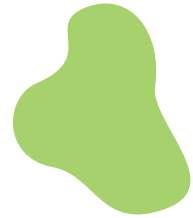
**Hygiene** - You are working in the health industry and will be up close and personal with your clients.

**Fingernails** - Industry standard requirement, nails must be short and no nail enhancements.

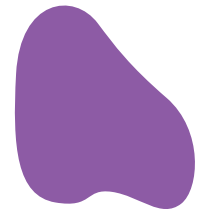
# Enrolment



Language Literacy & Numeracy form



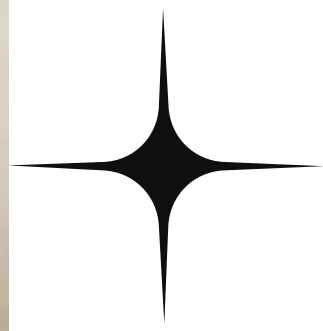
Enrolment form



ID Medicare card, passport, learners



See Natalie if you are having any concerns with filling these forms



# Contacts

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Brodie Kleesh - [brodie@inspiringbeauty.com.au](mailto:brodie@inspiringbeauty.com.au)

[www.inspiringbeauty.com.au](http://www.inspiringbeauty.com.au) - student handbook

Grievance - [robyn@inspiringbeauty.com.au](mailto:robyn@inspiringbeauty.com.au)

Facebook student page - Inspiring beauty academy students

Instagram - [inspiringbeautyacademy](https://www.instagram.com/inspiringbeautyacademy)



*Attitude is a little thing that makes a big difference*

*Winston Churchill*